

# City of Mertzton

City Council Meeting Minutes

September 16, 2024

## Regular City Council Meeting

### Those Present:

**Mayor:** Aubrey Stewart

### Mayor Pro-Tem:

Jayton Lindley

### Council Members:

Danny Crutchfield

Randy Councilman

### Employees:

Michele Rabenaldt, City Administrator

Steve Thompson, Operations Supervisor

The meeting was called to order at 6:33 p.m. by Mayor Aubrey Stewart, with quorum present.

Opening prayer was given by Councilman Crutchfield.

Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

**PUBLIC COMMENTS:** None.

**EXECUTIVE SESSION:** Council went into executive session at 6:49 p.m. with City Attorney Jeff Betty.

**OPEN MEETING:** Council ended Executive Session at 7:15 p.m.

### **ICISD:**

- (a) Councilman Lindley made a motion to approve the MOU between The City of Mertzton and The ICISD. Councilman Councilman seconded. All in favor. Motion passed.
- (b) Retention wall construction: No action was taken by council on this issue. Mayor Stewart advised the ICISD to follow their engineer's advice on the retention walls.
- (c) Councilman Councilman made a motion to allow the ICISD to trim the trees at the football field with a city employee on site. Councilman Crutchfield seconded. All in favor. Motion passed.

**PART TIME EMPLOYEE:** Councilman Lindley made a motion to allow for the hiring of a full-time office staff employee. Councilman Crutchfield seconded. All in favor. Motion passed. \* Administrator Rabenaldt reached back out to the council a few days later and advised that it may be more fiscally responsible to start with a parttime employee. All agreed and a part-time employee was advertised for instead.

**CUSTOMER SERVICE BASE RATE INCREASE:** Councilman Lindley made a motion to raise the customer base rate by \$4.25 for each water and sewer rates for the next 2 years to cover debt and construction cost per Bond Counsel advice. Councilman Crutchfield seconded. All in favor. Motion passed.

**PRIOR MEETING MINUTES:** Councilman Councilman made a motion to accept minutes as with a correction for September 16, 2024. Councilman Crutchfield seconded. All in favor. Motion passed.

**FINANCIAL DOCUMENTS:** Councilman Councilman made a motion to approve all financial documents. Councilman Lindley seconded. All in favor; motion passed.

**DAILY OPERATIONS UPDATE:** Information presented by Operations Supervisor Steve Thompson

1. Fixed water leak at 112 N. Commerce St.
2. Replaced 50 ft of ¾ in water line at 411 S.E. Railroad.
3. Replaced shut offs at 551 N. Commerce, 107 N. Spring Ave, 109 S. Second.
4. Took water samples and lead and copper samples to the lab.
5. Took BOD to the lab.
6. Worked on WWTP 7 times.
7. Worked on chlorine pump.
8. Filled potholes.
9. Bladed Valley View Dr.
10. Hauled caliche from the pit to town.
11. Installed water tank on trailer.
12. Worked on Ferris mower and maintainer.
13. Cut up fallen trees.
14. Hauled trash from the creek.
15. Worked on sprinkler field.
16. Mowed at the water plant, sprinkler field and ball park.

**ITEMS FROM COUNCIL:** Call TALA JAK about sales tax charge.

**ADJOURNMENT:** Councilman Councilman made a motion to adjourn. Councilman Crutchfield seconded. All in favor; motion passed. Meeting adjourned at 8:08 p.m.

Signed: \_\_\_\_\_  
Mayor



Signed: \_\_\_\_\_  
City Administrator

