

# City of Mertzon

City Council Meeting Minutes

November 18, 2024

## Regular City Council Meeting

### Those Present:

Mayor: Aubrey Stewart

### Council Members:

Danny Crutchfield

Randy Councilman

### Employees:

Michele Rabenaldt, City Administrator

Gus Pardo, Operator

### Mayor Pro-Tem:

Jayton Lindley

The meeting was called to order at 6:36 p.m. by Mayor Aubrey Stewart, with quorum present.

Opening prayer was given by Councilman Crutchfield.

Pledge of Allegiance and Salute to the Texas Flag were recited by all in attendance.

**PUBLIC COMMENTS:** Roberts & McGee presented 2022-2023 audit to the council. City was presented with a clean audit by Cara Hilbrich.

**ZESCH & PICKETT INSURANCE:** Bobby Zesch presented the council with health insurance options for city employees. Discussion Only.

**PER DIEM SPENDING:** Councilman Crutchfield made a motion to continue allowing city employees to use the city credit card for travel expenses instead of writing per diem checks. Councilman Lindley seconded. All in favor. Motion passed.

**METER REPLACEMENTS FOR ABANDONED LOTS:** Councilman Lindley made a motion to make an amendment to the Water/Sewer Ordinance for installation of new meters on abandoned lots. The amendment will include 50% of meter cost will be covered by customer and 50% will be covered by the City of Mertzon. This will only pertain to empty lots with current owners that already have an old meter on it not currently in use. The sale or transfer of the land will cancel this amendment, and the new owner will be responsible for full cost of meter installation. Councilman Councilman seconded. All in favor. Motion passed.

**REPAIRS ON COMPANY TRUCK:** Councilman Lindley made a motion to allow up to \$900.00 of repairs to be done on the blue city pick up. Councilman Councilman seconded. All in favor. Motion passed.

**FINANCIAL DOCUMENTS:** Councilman Lindley made a motion to approve all financial documents. Councilman Councilman seconded. All in favor, motion passed.

**DAILY OPERATIONS UPDATE:** Information presented by Operations Supervisor Steve Thompson

1. Changed service lines at 703 N. Fifth and 104 E. Fleming.
2. Fixed leak at 611 W. Garden.
3. Back filled meter boxes.
4. Replaced regulator at 514 W. Garden.
5. Reduced meter to ¾ inch at 110 N. Second Street.
6. Replaced shut off valve at 111 W. Duncan.
7. Took water and wastewater samples to town.
8. Installed new locks at the new office building.
9. Worked on WWTP x 7.
10. Back filled meters.

**ITEMS FROM COUNCIL:** Replace STOP sign at Lake and Third that was knocked down.

**ADJOURNMENT:** Councilman Crutchfield made a motion to adjourn. Councilman Councilman seconded. All in favor, motion passed. Meeting adjourned at 8:02 p.m.

Signed: \_\_\_\_\_  
Mayor



Signed: \_\_\_\_\_

City Administrator

